



# Hotel / Motel Tax Return

*Town of Ansted*  
PO Box 798  
Ansted, WV 25812  
304-658-5901 – FAX 304-658-4680  
[www.anstedwv.com](http://www.anstedwv.com)

**Tax Period:** \_\_\_\_\_, 20\_\_\_\_\_

**GENERAL INFORMATION:**

Name of Rental: \_\_\_\_\_ Location of Rental: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
Site Manager: \_\_\_\_\_

**COMPUTATION OF REVENUES:**

- 1. Gross Revenue for Tax Period..... \$ \_\_\_\_\_
- 2. Amounts from credit sales not reported in last tax period ..... \$ \_\_\_\_\_
- 3. Total Gross Revenue (line 1 plus line 2) ..... \$ \_\_\_\_\_

**ADJUSTMENTS TO GROSS ROOM REVENUE:**

- 4. Amount paid by persons occupying rooms for 30 days or more..... \$ \_\_\_\_\_
- 5. Amounts billed to and paid by Federal Government ..... \$ \_\_\_\_\_
- 6. Amounts billed to and paid by State of West Virginia ..... \$ \_\_\_\_\_
- 7. Total Adjustments (total of line 4,5,6)..... \$ \_\_\_\_\_
- 8. Total Taxable Room Revenues (line 3 minus line 7)..... \$ \_\_\_\_\_

**COMPUTATION OF AMOUNT OF TAX:**

- 9. Total Taxable Revenue (enter amount shown on line 8) ..... \$ \_\_\_\_\_
- 10. Multiply amount on line 9 by 0.06 ..... \$ \_\_\_\_\_
- 11. **Amount remitted via online booking services** ..... \$ \_\_\_\_\_
- 12. **Total Tax Due** (line 10 minus line 11) ..... \$ \_\_\_\_\_

The undersigned certifies that the above amounts are true and correct and acknowledges that the statements are made under penalty of law.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_